



Office Order

The following employees of the Office of the Controller of Examinations are hereby directed and requested to perform duties in connection with the preparing and checking of Provisional Certificates and Transcripts as mentioned below:

Sl.	Name and Designation	Duties
01.	Engr. Md. Mahdi Hussain Senior Programmer	Checking the Provisional Certificates and Transcripts.
02.	Ms. Maksuda Khanam Office of the Controller of Examinations	Preparing the Provisional Certificates and Transcripts.
03.	Ms. Sharmin Rahman Office of the Controller of Examinations	

This office order will be effective from **November 16, 2024**, and will remain effective until further order.

By Order of the Authority.

Mariam Akther

(Mariam Akther) 04/12/2024

Registrar (Current Charge)
North Western University
Khulna, Bangladesh

Copy to:

1. Treasurer
2. All Deans of Faculties
3. All Heads of Departments
4. Controller of Examinations
5. Proctor
6. Director (F & A)
7. Assistant Registrar (B-2)
8. Senior Programmer (Request to publish online)
9. PS to Chairman
10. PS to VC
11. Personal File
12. Office File